

Governance and Audit Committee Work Plan 2023-24

Committee Membership:

Chairman: Councillor Tim Harrison

Vice-Chairman: Councillor Paul Wood

Item	Current Issues/Status	Outcome Sought
12 July 2023		
Internal Audit Progress Report	Update from the Council's Internal Auditors	To review and note the contents of the report
Draft Financial Outturn 2022/2023	Detail of the Council's outturn position for the financial year 2022/2023.	To review the contents of the report and consider approving any reserve movements, Capital slippages and creation of reserves.
Statement of Accounts Update	Update on the progress of the signing-off of the Statement of Accounts	To review and note the contents of the report
Quarter 1 Treasury Management Activity 2023-2024	To consider to Treasury Management Activity Report 2023 - 2024	To review and note the contents of the report.
26 September 2023		
Internal Audit Annual Report	Internal Audit to present the Annual Report.	To review and note the contents of the report.
Timing of Full Council Meetings – questionnaire feedback	Feedback from the Members on proposed Timing of Full Council Meetings	To consider the findings and make recommendations to the Head of Paid Service.
Internal Audit Progress Report	Update from the Council's Internal Auditors	To review and note the contents of the report.

Item	Current Issues/Status	Outcome Sought
Counter Fraud Annual Report 2022/2023	An Annual Report on the Counter Fraud monitoring process.	To review and note the contents of the report.
Strategic Risk Register	The Strategic Risk Register is presented to the Committee bi-annually as part of the monitoring and review of the risk management arrangements.	To review and consider approving the Strategic Risk Register.
Risk Management Annual Report 2022/2023	The Annual Report on Risk Management Procedure and Policy.	To review and note the contents of the report.
Risk Management Framework 2023/2025	A presentation of the Risk Management Framework 2023/2025.	To review and note the contents of the report.
Health and Safety Annual Report 2022/2023	Report to give an overview of the health and safety management arrangements within South Kesteven District Council and identify key areas of focus	To review and note the contents of the report.
Ombudsman Annual Report 2022/2023	Annual review of complaints received and decisions made from the Local Government Ombudsman Letter.	To review and note the contents of the report.
Market Service Operational Review	Three month update on actions in respect of the Action Plan.	To review and note the contents of the report.
29 November 2023		
Annual Governance Report	Report outlining the key findings arising from the statutory audit of South Kesteven District Council.	To review and note the contents of the report.
Statement of Accounts 2022/2023	To be approved each year by the statutory deadline.	To approve the 2022/2023 Statement of Accounts and their

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		publication on the Council's website.
24 January 2024		
Internal Audit Progress Report	Update from the Council's Internal Auditors	To review and note the contents of the report
Indicative Internal Audit Plan 2024/2025	Internal Audit to present the indicative Internal Audit Plan for 2024/2025.	To review and note contents of plan for 2024/2025.
Treasury Management Mid-Year Review	Update on treasury and debt management operations during the financial year.	To review and note the contents of the mid-year review..
Counter Fraud Framework 2024/2026	A report on The Counter Fraud Framework 2024/2026.	To review and note the contents of the report.
Safeguarding Annual Report 2022/2023	An overview of the Council's involvement in the safeguarding of children, young people and vulnerable adults for 2022/2023.	To review and note the contents of the report.
13 March 2024		
Annual Report on Grants and Returns	Report providing details on the Housing Benefit Subsidy Claim.	To review and note the contents of the report.
Internal Audit Progress Report	Update from the Council's Internal Auditors	To review and note the contents of the report
Statement of Accounting Policies	Annual report prior to the preparation of the Statement of Accounts to ensure that the policies are up to date and in line with the CIPFA Code of Practice.	To consider approving the Statement of Accounting Policies.

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Strategic Risk Register	The Strategic Risk Register is presented to the Committee bi-annually as part of the monitoring and review of the risk management arrangements.	To review and consider approving the Strategic Risk Register.
Items to be allocated as and when required		
Financial Regulations		
Code of Corporate Governance		
Code of Conduct		
Contract Procedure Rules		
Risk Management Framework		
Committee Members Meeting with Auditors		
Counter Fraud Framework		